



Dear Parent/Carer

It is fantastic news that your child has been allocated a Year 7 place at Thomas Hall School for September 2026! On behalf of all our staff and pupils, we would like to welcome you to our school community.

Thomas Hall School is a professional place for high quality learning and teaching. All pupils and staff are entitled to work in a safe, happy, and positive environment where there are opportunities to make good progress and achieve challenging goals. We believe every pupil has the right to learn and every teacher the right to teach. We will encourage all members of our school to accept personal responsibility for their actions, to be truthful, self-disciplined and respectful of others.

Introducing the Transition Team

The Transition Team is currently in communication with all our partner primary schools to transfer key information from your child's class teacher. This is to find out as much as we can about your child so that the transition to secondary school is as smooth as possible.

The Transition Team includes:

Transition Co-ordinator: Miss Lewis

Student Welfare: Mrs Day

SENDCo: Mr Medland

Deputy Headteacher: Mrs Webster

Admissions officer: Mrs Rose

Induction Events

We will be holding our first Year 7 parent event on Thursday 21st May where parents and pupils will find out more about our school and how we support the transition from the primary to secondary phase of learning.

A transition booklet has been created full of information for you and your child to go through so that you are fully prepared for the transition to Thomas Hall School.

This will be available on our website at the end of May. – www.thomashallschool.org

Following this evening, there will be a transition period, which is consistent across Exeter, where pupils will have an opportunity to meet their class tutor and get a feel for the school.

Parent Portal

At Thomas Hall School we use Arbor as our main system to process all information on our pupils. This system comes with a parent application called Parent Portal which you can use to track your child's behaviour, attendance and much more. You will receive an email with login details on how to access this system, once your child has started at Thomas Hall School.

ParentPay

We operate a cashless payment system, and our preferred method of payment is by using a secure online website called ParentPay. Details of how to activate your personal account will be shared during our transition events; enabling you to pay for any items required by your child, such as dinner money, activities, and resources.

Uniform

Our pupils chose our school uniform – in our secondary phase we have two options that can be worn, details of which can be found on our website. All our uniform is available in Thomas Moore in Exeter.

Pupil registration Form

You have been sent a link to the pupil registration form in a separate email. Please can you complete this form before the transition days in July.

Key Dates

Visits to Primary Schools	Various dates throughout June
Enhanced Transition Days	Tuesday 7 th July
Year 7 transition days	Wednesday 8 th and Thursday 9 th

We will keep you updated directly through letters or email but please refer to our website where we will always post the latest transition information.

Thank you for choosing Thomas Hall School, we are really looking forward to welcoming you all over the coming weeks and months.

Best wishes



Phil Arnold FCCT